

PGIslanders Cruising Club Event Profit and Loss Statement

Please Check ONE **Social Event** **Cruise Event** **Other** _____

Event Name (Expense Purpose) _____

Date of Event (Expense Date) _____ # Participants _____ Ticket \$ _____

Event Coordinator(s) _____

Please attach a list of participants including Check #s (or "Cash") and amount paid

Revenue	Cash \$	Checks \$	Total \$
From Members			(A)
Other Income			(B)
Total Income			(C) (A + B)

Please **attach receipts** with the name and address of the member requesting reimbursement on each receipt

Expense(s)	Description	Amount
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Total Expense _____ (D)

Net Profit or Loss (C - D) \$ _____ (fill in by hand)

Report Submitted by _____
 (Event Chair) Printed Signature Date

Please have appropriate member of the **Board of Directors** approve this form

 Committee Chair (Printed) Signature Date

Submit to Treasurer for processing